**UMPIRES COMMITTEE**

**TERMS OF REFERENCE**

**ROLE/PURPOSE**

The role of the Umpires Committee is to provide information, strategic direction, and recommendations regarding the umpiring of games of the Port Lincoln Football League competition and implementing a feasible and ongoing Strategic Plan.

This body is to administer the personnel and processes to officiate games in the Port Lincoln Football League competition and interleague events.

**TERM**

These Terms of Reference is effective on a trial basis for the year 2021 from 10th February 2021 and is to be reviewed in October 2021.

 **MEMBERSHIP**

The Umpires Committee will comprise:

• The Chairperson who will be the Port Lincoln Football League Board member with the Umpires Alliance Committee portfolio.

• A Deputy Chairperson / Port Lincoln Football League President’s Committee Delegate

• A Membership Officer

• A Social Events Officer

• The Umpires Coach

• Other casual members may be enlisted where the Committee deems fit.

 **ROLES AND RESPONSIBILITIES**

The Umpires Committee is accountable to the Port Lincoln Football League Board and is to provide up to date information and recommendations to the Board, while maintaining a focus of the agreed scope, outcomes, and benefits of the Strategic Plan.

There are some specific roles for the Umpires Committee to focus on but not limited to the following:

• Supplying a delegate on the President’s Committee

• The selection of the Umpires Coach

• The allocation of personnel to officiate in the official competition of the Port Lincoln Football League and interleague events.

• Assist the Port Lincoln Football League in recruiting umpires and developing a training and development program for umpires.

• Organise social activities for financial officials registered with the Umpires Committee.

• Submit an annual budget to the Board in February each year.

• Supervise established funds.

The membership of the Umpires Committee will commit to:

• attending all scheduled Umpires Committee meetings

• sharing all communications and information across all the Umpires Committee members and Port Lincoln Football League Board members

• making recommendations for, and continually reviewing, the developed Strategic Plan.

Members of the Umpires Committee will expect:

• that each member will be provided with complete, accurate and meaningful information in a timely manner

• to be given reasonable time to make key decisions

• to be alerted to potential risks and issues that could impact projects, as they arise

• open and honest discussions, without resort to any misleading assertions

**MEETINGS**

All meetings will be chaired by the Port Lincoln Football League Board member with the Umpires Committee portfolio.

A meeting quorum will be five members of the advisory group and decisions are to be made by consensus (i.e. members are satisfied with the decision even though it may not be their first choice). If this is not possible, the Chair makes the final decision.

Meeting agendas and minutes will be provided by the Football Operations Manager in consultation with the Chair. This includes:

• preparing agendas and supporting papers, and

• preparing meeting notes and information.

Meetings will be held when required with the suggestion of monthly from February to October, at a time convenient to Committee members.

**AMENDMENT, MODIFICATION OR VARIATION**

These Terms of Reference may be amended, varied, or modified in writing after consultation with and agreement of the Port Lincoln Football League Board.